

Schuyler County Phishing Training

November 2020

We've recently assigned staff members cybersecurity training through **Allied World's** ComplianceWRX program. You can access that training using the below instructions. If you have any questions or need technical support, please send an email to: helpdesk@co.schuyler.ny.us

NOTE: The training portal will keep a record of your previous training. You are only required to take the "**Phishing (NEW COURSE – 10 min)**" training at this time.

My Training

Course	Assigned	Started	Completed	Progress	
Phishing (NEW COURSE – 10 min)	self-assigned	n/a	n/a	Not Started	Launch
Phishing (20 min)	self-assigned	11-20-2019 11:39 am	11-10-2020 9:25 am	Completed	Launch Certificate
Phishing (20 min)	self-assigned	09-30-2019 3:37 pm	10-23-2019 1:49 pm	Completed	Launch Certificate

Accessing Training Materials:

1. Go to www.compliancewrx.com
2. Click the "Log In" link found on the left side of the screen.
3. Your login ID is your organizational email and your temporary password is: **Test123!**
4. You will be required to reset your temporary password once you login. The password requirement must be a minimum of eight characters including one uppercase, one lowercase, one number and a symbol.
5. In the top, right hand corner of the page you will see a small, black gear icon with a dropdown; click on the gear icon and select "My Training".
6. The "My Training" page will show you all your assigned, started and completed trainings.
7. Find the training labeled "*Phishing (NEW COURSE - 10 Min.)*" - click on the blue "Launch" link to the right of the page.
8. After you click on the "Launch" link the training module will automatically begin.
9. The process is interactive and will produce a Quiz for you to complete.
10. After you finish the training, print out the certificate of completion at the end of the module for your records. **YOU DO NOT NEED TO SUBMIT THE CERTIFICATE OF COMPLETION TO THE SCHUYLER COUNTY HUMAN RESOURCES DEPARTMENT.**

If you need any assistance accessing the website or if you have any questions please send a HelpDesk Ticket to Schuyler County IT by sending an email to: helpdesk@co.schuyler.ny.us