

COUNCIL OF GOVERNMENTS

Human Services Development Complex

Minutes from 1-17-2008

Present:

- | | |
|---|--|
| <input type="checkbox"/> Tom Brace-Town of Catharine | <input type="checkbox"/> David Reed-Town of Cayuta |
| <input checked="" type="checkbox"/> Chuck Franzese-Town of Dix | <input checked="" type="checkbox"/> Ben Dickens-Town of Hector |
| <input checked="" type="checkbox"/> Fred Hall –Town of Dix | <input type="checkbox"/> Cedric Stewart-Town of Orange |
| <input type="checkbox"/> David Scott-Town of Montour | <input type="checkbox"/> Harvey Bishop-Town of Tyrone |
| <input checked="" type="checkbox"/> Marvin Switzer-Town of Reading | <input checked="" type="checkbox"/> Dale Walter-Village of Burdett |
| <input type="checkbox"/> Donna Kelly-Village of Montour Falls | <input checked="" type="checkbox"/> Peggy Tomassi-Village of Odessa |
| <input checked="" type="checkbox"/> Judy Phillips-Village of Watkins Glen | <input checked="" type="checkbox"/> Dennis Fagan-Schuyler Co. Legislator |
| <input checked="" type="checkbox"/> Tom Gifford-Chairman Schuyler Co. Legislature | |
| <input checked="" type="checkbox"/> Tim O’Hearn-County Administrator | |

Others in attendance: Kate Bartholomew of EMC, Jessica Loggins (WG R&E), Jim Wilson of Arc

Call to order – 7:00pm

Welcome & Introductions

Judy Phillips provided a presentation (handout) on Channel 5 Community Access Television. The vision is to provide media access to inform, educate and entertain the community of the Schuyler County coverage area and seek revenue streams to fund this venue. Tim O’Hearn will pull together a meeting in February to gauge the interest from area schools, villages, towns and Time Warner.

Nominations for Officers of the Council of Governments 2008:

- ✚ President ~ Dale Walter, Mayor for the Village of Burdett
- ✚ Vice President ~ Ben Dickens, Supervisor for the Town of Hector
- ✚ Secretary ~ Peggy Tomassi, Trustee for the Village of Odessa

Motion to accept slate: Chuck Franzese; Seconded: Judy Phillips. Unanimously approved.

Nominations for Steering Committee 2008:

- ✚ Tom Brace, Supervisor
- ✚ Judy Phillips, Mayor of Watkins Glen
- ✚ Chuck Franzese, Supervisor for Town of Dix
- ✚ Jim Frame, Superintendent of OMCS D
- ✚ Schuyler County Legislative Chair
- ✚ Schuyler County Administrator

Motion to accept slate: Marvin Switzer; Seconded: Ben Dickens. Unanimously approved.

CDRC (Community Dispute Resolution Center) in cooperation with CCE of Schuyler County, SC Partnership for Economic Development, EMC, & the Council of Governments is having a community conversation about land use decisions that face Schuyler County as it grows. To be held on March 4th from 5:15pm- 7:30pm in the Human Services Complex in Montour Falls. Input from representatives of Towns & Villages is appreciated to voice local concerns.

Task Force on Code Enforcement/Land Use Planning – The Town of Hector is hosting 3 public meetings for comment on current & future views of land use in Hector. There was discussion for a county wide approach to Code Inspectors with a focus on fire inspections. In

order for this effort to succeed, there would need majority participation from Town & Villages. The Fire Chiefs meetings through Emergency Services could be used to further discuss county wide fire inspections.

Fire Department Workers Comp – Tabled.

Water/Sewer Update – A project of an inter-connected water/sewer system between Town of Dix, Village of Watkins Glen and Montour falls is being discussed. If a county wide project is not viable, Town districts can be formed with discussions of Intermunicipal agreements.

Health Officer Position- The COG venue is being considered as the time for the Health Officer to address reports for each Town & Village. Tom Clasius NYSDOH of Hornell agreed that this would be acceptable. Maintaining HIPPA regulations needs to be considered when reporting.

SMSI Grant – December 14th was the final date for submitting an SMSI Grant to the state. There is ½ million dollars in grant funding requested this round. The Town of Dix, Village of Watkins Glen, and Schuyler County have submitted a Shared Highway Facility proposal. There are other discussions occurring between Towns and Villages for potential sharing of services. When considering a public transit system in Schuyler County, this could pose as the central point for buses in this facility. July 1st is the date for a Schuyler County transit system to begin. Real Property has applied for a county wide assessing grant of \$25,000 to study county-wide assessment and another \$25,000 to present to the Legislature. There are 2 Towns left to have full participation for a county wide assessment. The Records Management area is set to be under construction on January 21st and expectations are to have the storage area occupied in May 2008. A \$100,000 grant was received by the state for this project. Some shelving was donated by Cornell University.

LUCA (Local Update Census Addresses) – Schuyler County has submitted the application for the LUCA program. The information has been shared with STCRP&D who is utilizing our county GIS system to formulate the correct addresses for Schuyler County residents.

Goals for 2008 –

- ✚ *Land Use Initiative*
- ✚ *Building Inspections*
- ✚ *Health Officer*
- ✚ *Tax Collecting Process*

Around the table –

- ✚ Chuck Franzese – Town of Dix & Village of Watkins Glen are discussing a merger of offices.
- ✚ Dennis Fagan – The Federal mandate to have handicapped voting machines in every polling place that is not utilized is not utilizing tax payers' dollars wisely. Could COG be a venue to speak on this issue?

Adjourn – 8:52pm Motion: Tom Gifford; Seconded: Chuck Franzese.

Next meeting: April 23rd in conference room #115, July 17th, October 16th in conference room #120 at 7:00pm in the Schuyler County Human Services Complex, 323 Owego St., Montour Falls.

COUNCIL OF GOVERNMENTS
Human Services Development Complex
Minutes from 4-23-2008

Present:

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|--|--|
| <input checked="" type="checkbox"/> Tom Brace-Town of Catharine | <input type="checkbox"/> David Reed-Town of Cayuta |
| <input type="checkbox"/> Chuck Franzese-Town of Dix | <input checked="" type="checkbox"/> Ben Dickens-Town of Hector |
| <input checked="" type="checkbox"/> Fred Hall –Town of Dix | <input type="checkbox"/> William F. Mullaney-Town of Orange |
| <input type="checkbox"/> David Scott-Town of Montour | <input type="checkbox"/> Harvey Bishop-Town of Tyrone |
| <input checked="" type="checkbox"/> Marvin Switzer-Town of Reading | <input checked="" type="checkbox"/> Dale Walter-Village of Burdett |
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| <input type="checkbox"/> Judy Phillips-Village of Watkins Glen | <input checked="" type="checkbox"/> Dennis Fagan-Schuyler Co. Legislator |
| <input type="checkbox"/> Tom Gifford-Chairman Schuyler Co. Legislature | |
| <input checked="" type="checkbox"/> Tim O’Hearn-County Administrator | |

Others in attendance: J.F. Winkler, M.D.; Gayle Sedlack, WG CSD; Tim Hicks, Watershed Director

Call to order – 7:00pm

Welcome & Introductions-

Time Warner Franchise Agreements/Public Access Channel –The WGCS houses the Public Access Channel. A meeting was held to discuss the schools responsibility and liabilities. The mandates & requirements were explained by Dave Whalen, Time Warner; fees, usage, equipment, funding, etc.

County Assisted Assessment Update - (handout) A Cost Allocation table was distributed for review.

LUCA (Local Update Census Addresses) – The LUCA data was returned without much change as our GIS system was not able to blend the data with the program sent to us.

Watershed – (handouts) Tim Hicks, Director of Watershed discussed his public outreach program with the Seneca Lake Area Partners 5. A ***Rural Stormwater: Why Does It Matter? Let Your Voice Be Heard*** program will be held on June 5th at the Bath Fire Hall and on June 12th at the Montour Falls Fire Hall. Call 535-9650 for more information.

Health Officer – Ben Dickens explained that there is no legal reason why the Health Officer could not utilize the COG meetings as his venue to meet with the Towns & Villages. Dr. Winkler gave handouts: Vaccines containing Thimerosal and NYSIIS (NYS Immunization Information System). Dr. Winkler would ask that the COG designate the first 15 minutes to the Health Officers report.

Fire Department Workers Comp – Tabled

Around the table –

- Dale Walter, Village of Burdett – There were approx. 65 persons that attended the CDRC Land Use Mtg. on March 27th.
- Ben Dickens, Town of Hector – Water project continues to move forward.
- Dennis Fagan, Town of Tyrone – The County is evaluating alternatives for transit between Schuyler and Ithaca. The current system ends June 30th, 2008. Looking to share services.
- Tim O’Hearn, County Administrator – The Records Management project is near completion. Tours of the facility will be on May 2nd at 10:00AM. Cornell University donated shelving. The Public Works Facility project has not yet been approved for SMSI grant funding. The Legislature approved a municipality agreement with Montour Falls with the County Highway Dept. as Montour Falls is currently without a Superintendent. The County Legislature has decided to transfer the RUC & OFA buildings as surplus to an LDC through SCOPED. The Montour House now has a developer that is planning high end apartments and office space. This is significant for Montour Falls.
- Marvin Switzer, Town of Reading – Have received 3 purchase offers on the old Town Hall.

Adjourn – 8:56pm

Next meeting: July 17th, October 16th in conference room #120 at 7:00pm in the Schuyler County Human Services Complex, 323 Owego St., Montour Falls.

COUNCIL OF GOVERNMENTS
Human Services Development Complex
Minutes from 7-17-2008

Present:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Tom Brace-Town of Catharine | <input type="checkbox"/> David Reed-Town of Cayuta |
| <input type="checkbox"/> Chuck Franzese-Town of Dix | <input checked="" type="checkbox"/> Ben Dickens-Town of Hector |
| <input type="checkbox"/> Fred Hall –Town of Dix | <input type="checkbox"/> William F. Mullaney-Town of Orange |
| <input checked="" type="checkbox"/> David Scott-Town of Montour | <input type="checkbox"/> Harvey Bishop-Town of Tyrone |
| <input type="checkbox"/> Marvin Switzer-Town of Reading | <input type="checkbox"/> Dale Walter-Village of Burdett |
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| <input checked="" type="checkbox"/> Tom Gifford-Chairman Schuyler Co. Legislature | |
| <input checked="" type="checkbox"/> Tim O’Hearn-County Administrator | |

Others in attendance: J.F. Winkler, M.D.; Kay Collins, Deputy Clerk for Village of Odessa

Call to order – 7:00pm

Welcome & Introductions- As Dr. Norton is retiring September 1, 2008, the COG presented a plaque to Dr. Norton commending him for his years of service.

Health Officer – Dr. Winkler presented information from NYS Health Network & MRSA. Dr. Winkler suggests that local camps are given this information for additional awareness. NYS has given focus of getting all children vaccinated. For the rabies vaccination, a pre-vaccination is available for those who have the potential to be exposed to a rabid animal; animal control officers, Veterinarians, etc.

Cooperative Purchasing – Kay Collins, Deputy Clerk for the Village of Odessa presented information from a training she attended at GST BOCES around Cooperative Purchasing. The main focus of this training was on school purchasing although they want to include municipalities with this opportunity. Pricing can be locked in for one year. There would be a one time fee to join. More information will be presented at the next COG meeting.

Hazard Mitigation Plan – Bill Kennedy, Director of Schuyler County Emergency Services discussed the County Hazard Mitigation Plan that prepares the County for disaster type responses to minimize the impact inflicted. The draft plan was submitted to each municipality last year for review and comment. The plan was submitted to FEMA and was approved without change. By Resolution, each municipality in the county would need to approve the Hazard Mitigation Plan in order for the plan to be fully implemented. The Hazard Mitigation Plan will have a five year renewal period.

Central Tax Collection Data Base Grant – Tom Bloodgood, Director of Real Property Tax Office and Tim O’Hearn met with the Town Tax Collectors to share details of the Centralized Data Collecting Grant. The centralized format will help provide a transparency of tax collecting to home/land owners. School Districts are already into centralized tax collecting. A meeting will be held to discuss the conversion of the KVS system with Williamson Law software. Jane Ike, Tax Collector for the Town of Hector will attend on behalf of the Tax Collectors and report back

to them on information obtained. The Grant will provide assistance to Towns & Villages to upgrade current systems and help with costs associated with Tax Collecting.

County Assisted Assessing/Property Revaluation – Hector has recently joined. Bev Morely is the new assessor and will begin July 22nd. Cayuta remains the only Town not to be a part of the County Assisted Revaluations. Towns of Tyrone and Orange have been completed. Towns of Reading and Dix will begin in 2009. Towns of Catharine and Montour will be done in 2010.

Around the table –

Judy Phillips – The new Seneca Harbor Hotel is completed. The Dunkin Donuts is now under construction.

Adjourn – 8:00PM

Next meeting: October 16th in conference room #120 at 7:00pm in the Schuyler County Human Services Complex, 323 Owego St., Montour Falls.

COUNCIL OF GOVERNMENTS

Human Services Development Complex

Minutes from 10-22-2008

Present:

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|--|--|
| <input checked="" type="checkbox"/> Tom Brace-Town of Catharine | <input type="checkbox"/> David Reed-Town of Cayuta |
| <input checked="" type="checkbox"/> Chuck Franzese-Town of Dix | <input checked="" type="checkbox"/> Ben Dickens-Town of Hector |
| <input checked="" type="checkbox"/> Fred Hall –Town of Dix | <input type="checkbox"/> William F. Mullaney-Town of Orange |
| <input checked="" type="checkbox"/> David Scott-Town of Montour | <input checked="" type="checkbox"/> Harvey Bishop-Town of Tyrone |
| <input type="checkbox"/> Marvin Switzer-Town of Reading | <input checked="" type="checkbox"/> Dale Walter-Village of Burdett |
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| <input checked="" type="checkbox"/> Judy Phillips-Village of Watkins Glen | <input checked="" type="checkbox"/> Dennis Fagan-Schuyler Co. Legislator |
| <input checked="" type="checkbox"/> Tom Gifford-Chairman Schuyler Co. Legis. | <input checked="" type="checkbox"/> J.F. Winkler, M.D. |
| <input checked="" type="checkbox"/> Tim O’Hearn-County Administrator | |

Others in attendance:

Call to order – 7:00pm

Welcome

Health Officer – Dr. Winkler presented (handout) information from NYS Department of Health around a **Health Advisory: Influenza Reporting Requirements**. As Dr. Norton resigned as of September 1, 2008, each Town & Village will need to designate a Health Officer.

Central Tax Collection Data Base Grant – The Grant is for \$50,000: \$25,000 each for a study and implementation. Tax collection and tax bills (Town, County, School) are now online and can be found at <http://schuyler.sdgny.com/index.aspx> . Options that Towns have with utilizing portions of the funds are computers, software, printer; anything to support the works of the office. There is no end date for utilization of these funds.

LGE (Local Government Efficiency) Grant: Consolidated Water District – (Handouts) A Consolidated Water District is being proposed between Town of Reading, Town of Dix and the Village of Montour Falls. Any prospects for an LGE grant opportunity are available until January 14, 2009. Dr. Winkler talked about protections to have in place against bio-terrorism on water systems. NY Rural Waters will assist in devising a plan. Towns of Catharine & Montour and the Village of Odessa will meet on the prospect of Consolidated Code Enforcement.

County Assisted Assessing/Property Revaluation – Evaluations continue to go smoothly. Hector & Tyrone’s assessments are at full value.

HAVA Update- The majority of fees to be placed on the towns are administrative. Novembers Presidential Election will use the lever booths. Each voting site will have a BMD. The current pay structure for chargebacks will remain the same although staffing/training for the elections will increase. The software to print election ballots will be approximately \$125,000 (per John Vona). HAVA will be responsible for 75% and the Towns will be responsible for the remaining 25% of costs associated. Villages will be able to contract with BOE or use paper ballots. School Districts are no longer able to use lever voting machines.

SCOPED Representation 2009 – As Ben Dickens term will expire this year, new representation is needed for his seat on the SCOPED Board. Meetings are at 7:30am the first Wednesday of each month. David Scott, Supervisor of the Town of Montour has agreed to accept that role. Tim O’Hearn encourages each T & V to maintain membership with SCOPED.

2009 Budget Progress / Discussion- (Handout) County will have a Public Hearing for the County Budget on November 10th. This represents a 2% spending increase. Sales tax for the 3rd quarter is above budget.

Slate of Officer for 2009:

President – Dale Walters

Vice President – Ben Dickens

Secretary – Peggy Tomassi

All agreed to the nomination of officers. None opposed. Accepted.

Around the table –

Adjourn – 8:35PM

Next meeting: Meeting dates for 2009 ~ **January 28, April 22, July 22, and October 28** at 7:00pm in room 120 of the Human Services Development Complex.