



**COUNTY OF SCHUYLER, STATE OF NEW YORK**  
**APPLICATION FOR AUDIO/VISUAL COVERAGE**  
PURSUANT TO LOCAL LAW 4 OF 2023

**BUILDING ADDRESS (check all that apply):**

- County Courthouse Complex (105 9th Street, Watkins Glen)     Sheriff's Department (106 10th Street, Watkins Glen)  
 Human Services Complex (323 Owego Street, Montour Falls)     Mill Creek Complex (106 S. Perry Street, Watkins Glen)  
 Other: \_\_\_\_\_

**COUNTY AGENCY:** \_\_\_\_\_

**To: COUNTY OF SCHUYLER, STATE OF NEW YORK**

**1. The undersigned hereby applies for permission to conduct audio-visual coverage in the above location(s) as follows (check as appropriate):**

- |  |  |
|--|--|
| <input type="checkbox"/> Televised live                | <input type="checkbox"/> Audio (radio) broadcast live  |
| <input type="checkbox"/> Videotape for later broadcast | <input type="checkbox"/> Audiotape for later broadcast |
| <input type="checkbox"/> Use still photography         | <input type="checkbox"/> Webcast live                  |
| <input type="checkbox"/> Web posting                   | <input type="checkbox"/> Other (specify): _____        |

**2. The date and time of coverage requested is (specify):** \_\_\_\_\_

**3. The undersigned hereby agrees that such permission may be granted only if:**

- a. there will be no detraction from the dignity or decorum of the facility;
- b. there will be no compromise of the safety of persons having business in the facility;
- c. there will be no disruption of County activities;
- d. there will be no undue burden upon the resources of the County; and
- e. granting of permission will be and is otherwise consistent with the provisions of each of the following as applicable to such facility (as set forth in Local Law 4 of 2023):
  - (1). New York State Rules of the Chief Judge, Part 29, Electronic Recording and Audio-visual Coverage in Court Facilities and of Court Proceedings;
  - (2). New York State Rules of the Chief Administrative Judge, Part 131, Audio-Visual Coverage of Judicial Proceedings; and
  - (3). New York State Civil Rights Law § 52; and
- f. Any special requirements that may be necessary to ensure that the above conditions are met. Such requirements may include coordination with Building Security personnel and/or accompaniment by the County Administrator or his designee during the visit.

Your Name (printed): \_\_\_\_\_ Signature: \_\_\_\_\_  
Organization: \_\_\_\_\_ Email: \_\_\_\_\_  
Telephone No. \_\_\_\_\_ Dated: \_\_\_\_\_

**RETURN COMPLETED APPLICATION TO:**

COUNTY ADMINISTRATOR, COUNTY OF SCHUYLER | 105 9th Street, Unit 37, Watkins Glen, NY 14891  
Phone: (607) 535-8106

**For more information, see**

<https://www.schuylercounty.us/DocumentCenter/View/12336/Legis-Mtg-Minutes-Audio-Visual-Coverage>  
and <https://ww2.nycourts.gov/rules/chiefadmin/131.shtml>