

**AGENDA**  
**PUBLIC SAFETY/CRIMINAL JUSTICE COMMITTEE**  
**MONDAY, NOVEMBER 22, 2021 AT 9:00 A.M.**

COMMITTEE MEMBERS: Gray–Chair, Barnes, Reed, Jaynes.  
ALSO PRESENT: Timothy O’ Hearn, County Administrator  
STAFF ADVISOR/MINUTES: Stacy Husted, Clerk

- I. PROBATION – Chris Rosno
  - A. Resolution – Authorize contract renewal with License Monitor II, LLC to monitor defendants license activity through the Department of Motor Vehicles (see attached)
  
- II. EMERGENCY MANAGEMENT – Bill Kennedy
  - A. Report attached.
  - B. Resolution – Authorize contract extension with the New York State Division of Homeland Security and Emergency Services for the Statewide Interoperable Communications Grant (see attached)
  - C. Resolution – Authorize contract extension with the New York State Division of Homeland Security and Emergency Services for the Fiscal Year 2017 Statewide Interoperable Communications Grant (see attached)
  - D. Resolution – Authorize contract extension with the New York State Division of Homeland Security and Emergency Services for the Fiscal Year 2018 Statewide Interoperable Communications Grant (see attached)
  - E. Resolution – Acknowledge appointment and set salary for Director of Emergency Services position (see attached)
  - F. Motion – Authorize renewing the contract with Wilmac Business Equipment Company, Inc. to provide software maintenance for the 911 logging recording system, at a cost of \$8,070, an increase of \$275 from 2021, for the period of January 1, 2022 through December 31, 2022.
  
- III. PUBLIC DEFENDER – Valerie Gardner
  - A. General Updates.
  
- IV. SHERIFF – William Yessman
  - A. Resolution – Abolish Animal Control Officer position (see attached)
  - B. Resolution – Acknowledge appointment and set salary for Undersheriff position (see attached)
  - C. Resolution – Authorize forty-eight-month Lease with Enterprise Fleet Management, Inc. obo Enterprise FM Trust for two new vehicles (see attached)
  - D. Motion – Authorize renewing the two-year contract with LexisNexis/Matthew Bender & Co., Inc., for Jail Law Library Software for the term December 1, 2021 through November 30, 2023, at annual cost of \$2,532, \$211/month, an increase of \$5.00 more a month.
  - E. Motion - Authorize renewing the Intermunicipal Agreement with Bradford Central School District to provide them with one full-time School Resource Officer (SRO), at a rate of \$21.50/hour, with an annual cost to Bradford in the amount of \$32,500, for the period of September 1, 2021 through June 30, 2022.
  
- V. DISTRICT ATTORNEY – Joseph Fazzary
  - A. Nothing submitted.
  
- VI. CORONER
  - A. Resolution – Authorize transfer of funds from Contingency (see attached)

RE: AUTHORIZE CONTRACT RENEWAL WITH LICENSE MONITOR II, LLC TO MONITOR DEFENDANTS LICENSE ACTIVITY THROUGH THE DEPARTMENT OF MOTOR VEHICLES - PROBATION DEPARTMENT

WHEREAS, the Schuyler County Probation Department's current five-year contract with License Monitor, Inc. to monitor defendants license activity expired September 30, 2021, and

WHEREAS, the contract renewal is only for two years with a term of October 1, 2021 through September 30, 2023, at the same rate of \$1.00 per defendant, per month.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to enter into a two-year contract with License Monitor II, LLC, for the use of their program called Probation Monitor Services, to monitor DWI probation supervision cases, for the term October 1, 2021 through September 30, 2023, at a cost of \$1.00 per defendant, per month, funding available in account no. 001.3140.0221, approved by the Schuyler County Attorney.



# Schuyler County Emergency Management

106 Tenth Street, Unit 36  
Watkins Glen, New York 14891  
607-535-8200



**Coordinator**  
Bill Kennedy  
bkennedy@co.schuyler.ny.us



**Deputy Coordinator**  
Mark Cicora  
mcicora@co.schuyler.ny.us

***Fire - EMS - 911 - EMO - Hazmat***

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Public Safety Committee Nov. 22, 2021

**Committee Action & Information**

Resolution to extend the SICG 17, 18, and 19 Grants  
Resolution to appoint Director of Emergency Services  
Tower project –

**Program Reports**

**911: New House numbers**

6 new numbers issued  
Tyrone 1 Cabin  
Dix 1 House  
Hector 4 Houses

New CAD and RMS project, we are live and it is going well.

***Public Education and Training:***

Interior Firefighter Operations finished with 14 students  
EMT and CFR refreshers to started in Nov.  
“Keep the Wreath Blue” Year 18 starts Nov. 26th

***Planning and Response:***

Lakes District Emergency Managers Meeting  
Central District Fire Coordinators Meeting  
Schuyler County Emergency Services Meeting  
NYSEMA Directors Meeting  
DHSES Grants workshop attended  
Meeting with NYS OEM director  
All Hazard Mitigation Planning is ongoing  
NYS Fire Coordinators Directors Meeting  
STREMS Counsel Meeting

Structure Fire	Beaver Dams
Structure Fire	Montour Falls
Structure Fire	Monterey
Structure Fire	Trumburg – Town of Hector

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RE: AUTHORIZE CONTRACT EXTENSION WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT – EMERGENCY MANAGEMENT DEPARTMENT

WHEREAS, the Emergency Management Office received a Statewide Interoperable Communications Grant SI19-1026-E00 in the amount of \$422,876.00 in 2020, and

WHEREAS, said funds have not been fully utilized, and the New York State Department of Homeland Security and Emergency Services has authorized a contract extension through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to sign said grant contract extension through December 31, 2022, contract SI19-1026-E01, and

BE IT FURTHER RESOLVED, that the Schuyler County Treasurer is hereby directed to extend the Statewide Interoperable Communications Grant Program grant funds accordingly, in cooperation with the Emergency Management Office.

RE: AUTHORIZE CONTRACT EXTENSION WITH THE NEW YORK STATE HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FISCAL YEAR 2017 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT PROGRAM – EMERGENCY MANAGEMENT DEPARTMENT

WHEREAS, the Emergency Management Office received a Statewide Interoperable Communications Grant SI17-1044-D05, in the amount of \$381,179.00 in 2017, and

WHEREAS, said grant was extended this year by Resolution No. 15-21 through December 31, 2021, and

WHEREAS, said funds have not been fully utilized, and the New York State Department of Homeland Security and Emergency Services has authorized a contract extension through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to sign said grant contract extension through December 31, 2022, contract SI17-1044-D06, and

BE IT FURTHER RESOLVED, that the Schuyler County Treasurer is hereby directed to extend the Statewide Interoperable Communications Grant Program grant funds accordingly, in cooperation with the Emergency Management Office.

RE: AUTHORIZE CONTRACT EXTENSION WITH THE NEW YORK STATE HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FISCAL YEAR 2018 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT PROGRAM – EMERGENCY MANAGEMENT DEPARTMENT

WHEREAS, the Emergency Management Office received a Statewide Interoperable Communications Grant SI18-1018-D01, in the amount of \$382,595.00, and

WHEREAS, said grant was for a period of January 1, 2019 through December 31, 2020, and

WHEREAS, said grant was extended this year by Resolution No. 16-21 through December 31, 2021, and

WHEREAS, said funds have not been fully utilized, and the New York State Department of Homeland Security and Emergency Services has authorized a contract extension through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to sign said grant contract extension through December 31, 2022, contract SI18-1018-D03, and

BE IT FURTHER RESOLVED, that the Schuyler County Treasurer is hereby directed to extend the Statewide Interoperable Communications Grant Program grant funds accordingly, in cooperation with the Emergency Management Office.

RE: ACKNOWLEDGE APPOINTMENT AND SET SALARY FOR DIRECTOR OF EMERGENCY SERVICES POSITION – EMERGENCY MANAGEMENT DEPARTMENT

WHEREAS, the Emergency Management Coordinator will be retiring from full-time employment in March 2022, and

WHEREAS, Resolution No. 239-21 authorized the creation of the Director of Emergency Services position, and

WHEREAS, filling of this position concurrently until the Emergency Management Coordinator retires will allow for a coordinated training and succession planning, and

WHEREAS, it is anticipated the Director of Emergency Services will be thereafter appointed by the Legislature as the department head and assume all of the Emergency Management Coordinator's duties on April 1, 2022, and

WHEREAS, it is anticipated that Emergency Management Coordinator position will be thereafter abolished.

NOW, THEREFORE, BE IT RESOLVED, that this Legislature acknowledge the appointment by William L Kennedy, Emergency Management Coordinator, of Kirk Smith as Director of Emergency Services, effective January 3, 2022 at an annual salary of \$72,000.

RE: ABOLISH ANIMAL CONTROL OFFICER POSITION – SHERIFF’S DEPARTMENT

WHEREAS, the position of Animal Control Officer is no longer acknowledged by the Collective Bargaining Agreement of the Schuyler County Correction Officers Benevolent Association and has been removed from the contract

NOW, THEREFORE, BE IT RESOLVED, that the position of Animal Control Officer is hereby abolished and is to be removed from the salary schedule.



RE: ACKNOWLEDGE APPOINTMENT AND SET SALARY OF UNDERSHERIFF POSITION – SHERIFF’S DEPARTMENT

WHEREAS, the current Undersheriff has resigned effective December 1, 2021, and

WHEREAS, the current Sheriff wishes to appoint an Undersheriff to serve until the end of the current Sheriff’s term.

NOW, THEREFORE, BE IT RESOLVED, that this Legislature acknowledges the appointment pursuant to County Law Section 652 by Sheriff William E. Yessman Jr. of Kevin P. Rumsey as Undersheriff effective December 6, 2021 at an annual salary of \$65,000.00.

RE: AUTHORIZE TWO FORTY-EIGHT-MONTH LEASES WITH ENTERPRISE FLEET MANAGEMENT, INC. OBO ENTERPRISE FM TRUST FOR TWO NEW VEHICLES – SHERIFF’S DEPARTMENT

WHEREAS, money has been appropriated to lease two new vehicles for the Sheriff’s Department in the amounts set forth below, and

WHEREAS, such leases have been obtainable through the State purchasing procedure, and

WHEREAS, said leases will be for forty-eight months effective upon the delivery of the first vehicle.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute two forty-eight month leases with Enterprise Fleet Management, Inc. obo Enterprise FM Trust and related documents, for the Sheriff’s Department for two new 2022 Ford Explorer SUV’s for Criminal Investigators, at a total price of \$31,088.00 for each vehicle, dependent upon delivery dates, pricing through the State leasing procedure, with an actual cost of \$1,225.74 per month for forty-eight months, funding available in each budget year account no. 001.3110.0204, approved by the Schuyler County Attorney.

RE: AUTHORIZE TRANSFER OF FUNDS FROM CONTINGENCY – CORONER’S DEPARTMENT

WHEREAS, certain significant unanticipated expenses dating back to 2019, involving autopsy expenses and/or forensic laboratory services related to accidental deaths have recently been presented for payment, and will cause the 2021 Coroner’s budget to be depleted.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to transfer \$8,000.00 from Contingency account no. 001.1990.0500 to the Coroner’s account no. 001.1185.401-Contractual.