



SCHUYLER COUNTY CIVIL SERVICE DEPARTMENT

105 Ninth Street , Unit 21
Watkins Glen, NY 14891
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Lorry Johnson
Personnel Officer

POSITION VACANCY

Senior Staff Social Worker

Schuyler County Community Services

LAST DATE TO FILE: Applications accepted until position is filled.

SALARY: \$30.42 per hour with excellent benefits

VACANCY: A vacancy exists in this title in the Schuyler County Community Services Department. This appointment will be considered a provisional appointment, and the person hired will need to take a Civil Service test at a later date, and be reachable on the list to gain permanency in the position.

JOB DESCRIPTION: The work involves responsibility for delivering an advanced level of services to clients of the County Mental Health Clinic. The incumbent utilizes a variety of social work methods in helping individuals to achieve more satisfying lives in their social tasks, family relationships, and group undertakings, with a primary focus on psycho-social factors in planning and implementing clinical interventions. The employee is expected to function with a high degree of clinical independence and provide clinical direction and consultation with lower level professional staff. The work is performed under the general supervision of the Deputy Director of Community Services or Clinic Director. Clinical supervision is exercised over Staff Social Workers and other lower level mental health professionals. Does related work as required.

TYPICAL WORK ACTIVITIES:

Directs regular staff conference involving presentation of new cases and the formulation or revision of treatment plans;

Conducts individual case consultations with other professional staff and provides advice and guidance on client treatment and reviews case records;

Participate in, and supervise, the intake screening of new clients;

Oversee case assignments and transfers;

Supervise the interdisciplinary treatment teams;

Participates in the intake and screening of new clients; makes psycho-social assessments to identify problems;

Determines appropriate treatment modality and develops appropriate treatment plans;

Provides psychotherapy to individuals, couples, families, and groups using various social work treatment modalities;

Maintains liaison with other community agencies and resources and coordinates the provision of supportive services to clients;

Participates in clinic planning related to the goals, objectives and policies related to mental health programs;

Prepares and maintains various records and reports including social assessments, treatment plans, case progress notes, treatment and discharge summaries, letters and referrals;

Performs crisis intervention work as necessary;

Acts as liaison to the Children's Services under the Public Health Department;
Chairs the Clinic Program Committee.
Provides professional consultations to a variety of agencies and facilities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the principles, practices, procedures and methods of social work and of the social factors affecting disease and disability;
Thorough knowledge of social work treatment modalities and problem solving techniques used to assist individuals to achieve more satisfying lives;
Thorough knowledge of community services and resources which are available to assist in the treatment of the mentally ill;
Ability to supervise the work of others in clinical matters;
Ability to make a psycho-social assessments and develop a therapeutic relationship with patients;
Ability to communicate effectively both orally and in writing;
Ability to establish and maintain good working relationships with others;
Ability to analyze and evaluate reports of staff workers and make sound decisions;
Ability to prepare records and reports;
Empathy with others;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Licensed by New York State as a Licensed Clinical Social Worker (LCSW).

Background Investigation: Candidates may be required to pass a pre-employment drug test and/or undergo a State and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to pass the pre-employment drug test or to meet the standards for the background investigation may result in disqualification

Applications and announcements are available at www.schuylercounty.us
or the Schuylers County Civil Service Office,
105 Ninth St., Unit 21, Watkins Glen, NY 14891 (607) 535-8190

Date Issued: June 13, 2018