

Schuyler County Planning Commission



323 Owego Street

Unit 5

Montour Falls, NY 14865

AGENDA

Thursday, February 10, 2011

7:00 PM – Room 120

Schuyler County Human Services Complex

- I. Call to Order**
- II. Introductions**
- III. Election of Officers**
- IV. Opportunity for Public Comment**
- V. General Municipal Law 239 Reviews**
#11_01 Site Plan Review/ Village of Montour Falls / Schuyler County Humane Society
- VI. Staff Report**
Energy Task Force Update
LULA Training
March 30-31st Energy Transitions Conference – Watkins Glen Harbor Hotel
- VII. Old Business**
EMC Update – Kate Bartholomew
Comprehensive Plan Subcommittee
- VIII. New Business**
Annual Bylaws Review
- IX. Adjourn**

If you cannot attend, you must contact either Danielle or Cathy at 535-7161 or dah35@cornell.edu or cab377@cornell.edu, respectively.

Schuyler County Planning Commission



323 Owego St.

Unit 5

Montour Falls, NY 14865

Schuyler County Planning Commission Thursday February 10, 2011 Meeting Minutes

Present: James Adesso, Lori Asperschlager, Mike Bergen, Deborah Cox, Jim Kuehl, Richard Owlett, Miranda Polmanteer, Joe Sevier, Rita Shreiber, John Wickham, Sharon Wiedemer

Staff Present: Danielle Hautaniemi and Cathy Barnes

Excused Absence: Chad Hendrickson, Kirk Smith and Clara Tryon

Absent: none

Public: Georgie Taylor, Mark Taylor, Joanne Smith, John Smith and Kate Bartholomew.

Opportunity for Public Comment: None

Review and Approval of Minutes: Michael Bergen motioned to approve the minutes. 9-aye, 1- abstained.

GML 239 Referral:

#11_001- Site Plan Review/Village of Montour Falls/Schuyler County Humane Society- Power point presentation was given by Mark Taylor. Questions and discussion were focused on animal control entrance, security fence, other dogs already in the marina, flood control and that there would not be an incinerator on the property. James Kuehl mad a motion to recommend the Planning Commission endorse the presented referral for the Schuyler County Human Society and James Adesso seconded. 9-aye, 0-nay, 0-abstain.

Staff Report:

Energy Task Force Update

LULA Training

March 30th-31st- Energy Transitions Conference- Watkins Harbor Hotel

Old Business: EMC update-

Comprehensive Plan Subcommittee had their fourth meeting, this one with Dennis Fagan. Five questions are asked to find out what local experts envision for Schuyler County.

New Business: Review of Bylaws. Richard Owlett made a motion to accept with the adopted changes and James Kuehl seconded. Discussion held regarding the Inergy project. James Kuehl gave a Schuyler County Public/Mental Health update.

Adjourn: James Adesso made a motion to adjourn at 8:17pm pm and Joe Sevier seconded.

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AGENDA

Thursday, March 10, 2011

7:00 PM – Room 120

Schuyler County Human Services Complex

- I. Call to Order
- II. Introductions
- III. Election of Officers
- IV. Opportunity for Public Comment
- V. General Municipal Law 239 Reviews
None
- VI. Staff Report
LULA Training
March 30-31st Energy Transitions Conference – Watkins Glen Harbor Hotel
Southern Tier Central Regional Planning Board's Annual Leadership Conference
<http://stcplanning.org/> - April 14, 2011
- VII. Old Business
EMC Update – Kate Bartholomew
Comprehensive Plan Subcommittee
- VIII. New Business
- IX. Adjourn

If you cannot attend, you must contact either Danielle or Cathy at 535-7161 or dah35@cornell.edu or cab377@cornell.edu, respectively.

New Commissioners should plan on attending a brief orientation immediately following the regular meeting.

Schuyler County Planning Commission



323 Owego St.

Unit 5

Montour Falls, NY 14865

Schuyler County Planning Commission Thursday March 10th, 2011 Meeting Minutes

Present: James Adesso, Lori Asperschlager, Michael Bergen, Deborah Cox, Chad Hendrickson, Jim Kuehl, Richard Owlett, Miranda Polmanteer, Joe Sevier, Clara Tryon, John Wickham, Sharon Wiedemer.

Staff Present: Danielle Hautaniemi and Cathy Barnes

Excused Absence: Rita Schreiber

Absent: Kirk Smith

Public: Kate Bartholomew

Introductions and welcome of new member Clara Tryon

Opportunity for Public Comment: none

Review and Approval of Minutes: Richard Owlett approves the minutes as written. Jim Kuehl Seconds. All in favor.

Election of Officers: Nominations received from the Commission:

Chairperson: Deborah Cox nominated

Vice Chairperson: Jim Kuehl nominated

Secretary: Michael Bergen

Recording secretary: Cathy Barnes remains as recording secretary

Mike Bergen made the motion to accept the entire slate which was passed unanimously by a voice vote.

GML 239 Referral: none

Staff Report: LULA Training

March 30th-31st Energy Transitions Conference- Watkins Glen Harbor Hotel

Southern Tier Central Regional Planning Board's Annual Leadership Conference

<http://stcplanning.org>- April 14, 2011

Old Business:

Kate Bartholomew reports for the EMC- Earth Day events will include clean ups on Texas Hollow on the 23rd of April at 1pm. Also, will include cleanup of Hector Falls

Creek and Rock Cabin Road. EMC is helping to put together a Q and A session about the LP storage facility in Reading Center.

Jim Kuehl- reports on the Comprehensive Plan Subcommittee- has a two track plan to meet with key speakers and ask five key questions. Once that information is compiled the sub-committee will report to CDNR. Discussion followed regarding the need to follow up on the referrals and see if/what action has been taken.

New Business: none

Adjourn: James Adesso made the motion to adjourn at 7:45pm and Chad Hendrickson seconded.

Schuyler County Planning Commission



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AGENDA

Thursday, May 12, 2011

7:00 PM – Room 120

Schuyler County Human Services Complex

- I. **Call to Order**
- II. **Introductions**
- III. **Opportunity for Public Comment**
- IV. **Approval of Minutes (March 2011)**
- V. **General Municipal Law 239 Reviews**
#11-003 Village of Montour Falls Zoning Amendment
#11-004 Village of Montour Falls, Site Plan Review – *Local Concern Only*
- VI. **Staff Report**
Update on staff support for summer 2011
- VII. **Old Business**
EMC Update – Kate Bartholomew
Comprehensive Plan Subcommittee
- VIII. **New Business**
- IX. **Adjourn**

If you cannot attend, you must contact either Danielle or Cathy at 535-7161 or dah35@cornell.edu or cab377@cornell.edu, respectively.

New Commissioners should plan on attending a brief orientation immediately following the regular meeting.

Schuyler County Planning Commission



323 Owego St.

Unit 5

Montour Falls, NY 14865

Schuyler County Planning Commission Thursday May 12th, 2011 Meeting Minutes

Present: James Adesso, Lori Asperschlager, Sarah Chicone, Chad Hendrickson, Jim Kuehl, Richard Owlett, Rita Schreiber, Joe Sevier, Clara Tryon, John Wickham,

Staff Present: Danielle Hautaniemi, Rocky Kambo and Cathy Barnes

Excused Absence: Michael Bergen, Deborah Cox

Absent: Kirk Smith

Public: Kate Bartholomew

Introductions and welcome of new member Sarah Chicone

Opportunity for Public Comment: none

Review and Approval of Minutes: Jim Kuehl approves the minutes with corrections. Rita Schreiber seconds. Motion passes unanimously.

GML 239 Referral:

#11_003- Village of Montour Falls Zoning Amendment- this is a zoning text amendment referral from the Village of Montour Falls to add veterinarians as a special use. James Adesso makes a motion to recommend approval which is seconded by John Wickham. 9-aye, 0-nay, Sarah Chicone abstains.

#11_004- Village of Montour Falls, Site Plan Review- Local Concern Only

Staff Report: CCE Schuyler is going through some transitions with the retirement of Director Robin Travis. Danielle Hautaniemi will serve as interim director which leads to Rocky Kambo filling in the staff position for the Planning Commission. Rocky will also support the Comprehensive Plan effort.

Old Business:

Kate Bartholomew reports for the EMC- Earth Day cleanup was a successful event. It was held on Rock Cabin Road with volunteers from the boys and girls track team.

LPG storage facility- DEC has sent the dSEIS proposal has been sent back with comments before it can be open for public comment.

Final SGEIS on high-volume hydraulic fracturing & horizontal drilling is still on hold.

Jim Kuehl- reports on the Comprehensive Plan Subcommittee- had their 6th meeting and interviewed Rebekah LaMoreaux with the standard 5 questions. The subcommittee

is starting to hear some common themes from the interviewee's and they are looking forward to compiling the notes.

New Business: none

Adjourn: Jim Kuehl made the motion to adjourn at 7:45pm and Richard Owlett seconded.

Schuyler County Planning Commission



Human Services Complex

323 Owego Street, Unit 5, Montour Falls, NY 14865

Phone: 607-535-7161 Fax: 607-535-6813

AGENDA

Thursday, July 14, 2011

7:00 PM – Room 120

Schuyler County Human Services Complex

- I. **Call to Order**
- II. **Introductions**
- III. **Opportunity for Public Comment**
- IV. **Approval of Minutes (May 2011)**
- V. **General Municipal Law 239 Reviews**
#11-005 Town of Dix Subdivision
- VI. **Staff Report**
Energy Task Force
- VII. **Old Business**
Comprehensive Plan Subcommittee
- VIII. **New Business**
Email addresses
- IX. **Adjourn**

If you cannot attend, you must contact either Rocky or Cathy at 535-7161 or rk45@cornell.edu or cab377@cornell.edu, respectively.

Schuyler County Planning Commission



323 Owego St.

Unit 5

Montour Falls, NY 14865

Schuyler County Planning Commission Thursday July 14th, 2011 Meeting Minutes

Present: James Adesso, Lori Asperschlager, Sarah Chicone, Nikita Hairston, Erich Herzig, Chad Hendrickson, Jim Kuehl, Richard Owlett, , Joe Sevier and John Wickham,

Staff Present: Rocky Kambo and Cathy Barnes

Excused Absence: Michael Bergen and Clara Tryon

Absent: Rita Schreiber and Kirk Smith

Public: None

Introductions and welcome of new member: Nikita Hairston

Opportunity for Public Comment: none

Review and Approval of Minutes: Jim Kuehl approves the minutes with corrections. Rita Schreiber seconds. Motion passes unanimously.

GML 239 Referral:

#11_005- Town of Dix Subdivision- Topics discussed included the fact that 329 is a State Route, Rocky Kambo discussed his staff report, and 5 acres is the minimum subdivision requirement for the Town of Dix and the fact that NYSEG has a right of way directly through the property. John Wickham recommends to approve, based on the fact that the referral is a subdivision review and not site plan. Richard Owlett seconds the motion

Staff Report: October is the deadline for Land Use resource binder. The Energy task for will be meeting again with STC regional board. DSGEIS- there is a new supplemental executive summary requests the gas companies be somewhat in compliance with local municipalities.

Old Business:

EMC- LPG storage- DEC still not satisfied and needs more information from Finger Lakes Gas Storage.

SDGEIS- not finished – final out in August. Then there will be a 60 day comment period. The Planning Commission states that they would like continued updates on progress on the LPG storage use facility.

Comp Sub Comm is making progress. The interview process will continue through October. There will be a meeting with CDNR to ask what the expectation is and gain initiative on how to

move forward. Two areas missing from first report- Energy and Landuse. Suggestion made by Sarah Chicone to look at surrounding counties Compressive plan.

New Business: none

Adjourn: James Adesso made the motion to adjourn at 7:45pm and Chad Hendrickson seconded.

Schuyler County Planning Commission



323 Owego St.

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Montour Falls, NY 14865

Schuyler County Planning Commission Thursday August 11, 2011 Meeting Minutes

Present: Lori Asperschlager, Sarah Chicone, Deborah Cox, Nikita Hairston, Erich Herzig, Chad Hendrickson, Jim Kuehl, Richard Owlett, , Joe Sevier, Clara Tryon and John Wickham,

Staff Present: Rocky Kambo and Cathy Barnes

Excused Absence: James Adesso, Michael Bergen

Absent: Rita Schreiber and Kirk Smith

Public: Wayne and Laura Lynch, Alex Gill, Peg Vogel, Michele Griego, Louis Damiani, David Crea, Val Johnston

Opportunity for Public Comment: Several members of the public voiced con and pro opinions on the referral #09__006_LPG Storage Facility. This was a follow up to a letter that was sent to each commissioner requesting the re-review of this referral. A motion was made by Richard Owlett to wait until the Draft Environmental Impact Statement (DEIS) is complete and issued, at that time the Commissioners would review the document and decide whether or not the referral would be re-reviewed. Chad Hendrickson seconded with all in favor.

Review and Approval of Minutes: Richard Owlett made to motion to approve- Joe Sevier seconded.

GML 239 Referral:

#11_007- **Town of Dix-** Rocky reviewed the staff memo and rezoning the parcels. James Kuehl makes a motion to recommend approval and John Wickham seconded.

#11_008- **Village of Watkins Glen Site Plan Review-**Brian Bouchard was present to answer questions. Topics discussed were traffic flow, barriers, snow removal and the staff memo.

Staff Report: Next meeting Rocky will be video conferencing from Belgium.

Old Business:

Comprehensive Plan Subcommittee met with CDNR on July 25th. The interviews will finish in December and January will be spent reviewing and analyzing the results.

New Business: none

Adjourn: James Kuehl made the motion to adjourn at 8:45pm

Schuyler County Planning Commission



Human Services Complex

323 Owego Street, Unit 5, Montour Falls, NY 14865

Phone: 607-535-7161 Fax: 607-535-6813

Schuyler County Planning Commission December 8, 2011

Present: Deborah Cox, James Adesso, Lori Asperschlager, Michael Bergen, Sarah Chicone, Nikita Hairston, Chad Hendrickson, Erich Herzig, Jim Kuehl, Richard Owlett, Joe Sevier, John Wickham

Staff Present: Rocky Kambo, Sue Larson

Excused Absence: Clara Tryon

Absent: Rita Schreiber, Kirk Smith

Public: No public in attendance

Call to Order: Meeting called to order by Deborah Cox at 7:00 p.m.

LPG project materials distributed to members for review and will be addressed under new business later in the meeting

Opportunity for Public Comment: The meeting was opened for public comment

No public present

Review and Approval of Minutes: Motion to approve the minutes of the September 2011 meeting, with noted typographical errors corrected, as submitted made by Jim A. and seconded by Chad H. Motion carried unanimously.

General Municipal Law 239 Reviews:

There were no reviews submitted for consideration prior to this meeting.

Staff report: Rocky stated the need for tonight's meeting even though there were no new GML's to consider and thanked everyone for attending.

PC Journal – the one issue paid for by the office to make it available to the Planning Commission Members... it focuses on planning issues and it was thought to be a relevant resource.

Municipal Guide for Energy Impacted Communities – planning staff and individuals from Schuyler, Steuben and Chemung Counties put together a guide for citizens and officials when it comes to energy development. This guide applies directly to NY state law and is distinctly regional for our area – it should prove to be a relevant land use planning tool. On the back of the guide book, is a general checklist for municipalities to see what items would pertain to their planning needs.

It will also be available on the land use website www.sc-landuse.org (links can be directly accessed from website) this will be a revolving document as laws are always changing...

Intermunicipal agreements – Rocky will handle the arrangements for agreements with any towns/villages and will present the signed agreements to the planning commission.

The Planning Commission currently has 3 available openings; the Town of Cayuta, the Village of Odessa and a seat reserved for a medical representative. Rocky announced the resignation of Jim Kuehl. Deb C. regretfully accepted Jim's resignation and thanked him for his valuable input and dedication to the planning commission, and he will be missed.

Rocky reported that he had been working on contacting possible nominees and if commission members could think of any people they thought would be a good candidate for the openings please get in touch with him or Deb before December 23, 2011. Rocky also reiterated that the Schuyler County Legislature has the final say on accepting any recommendations made by the Schuyler County Planning Commission to fill these positions.

January meeting is the annual meeting for the planning commission and a slate of officers will be nominated at that meeting and voted upon.

Planning Commission Subcommittee – this committee is tasked with updating the comprehensive plan – we are in need of more members - is anyone willing to take on the extra responsibility – meetings will be scheduled on an as need basis – most likely 1 to 2 additional meetings per month aside from the regularly scheduled monthly meetings. If you can dedicate this time to the subcommittee, please get in touch with Rocky, it would be appreciated.

Old Business:

LPG gas storage issue – Yvonne Taylor, a co-founder of Gas Free Seneca, sent Deborah documents and Deborah stated she would share them with this committee. Yvonne wanted a letter of support from the planning commission against the proposed storage facility in the Town of Reading. Deborah told her that was not possible at this time. If the Town of Reading asked for the planning commission's support the commission would reconsider at that time. It was stated, there are certain politicians and local entities that are supporting the position of no storage facility and Deborah wanted the commission to be aware of the stand that was being taken on this particular issue, at this time, by this commission.

Question asked: What are the legal ramifications of us supporting the town/village even if they asked? Chad H. stated he felt that supporting them should have been made before the initial decision by this committee on a QRA... Rocky K. stated there are no legal ramifications on the planning commission decisions – member(s) are concerned with public opinion and also with changing that decision now. The original document would have to have substantive changes to have the decision revisited; otherwise, the committee would not review their original decision.

Question: Did anyone attend the D.E.C. hearings that were recently held? - Several members raised their hands – Chad H. attended both meetings, second meeting was much the same as the first. Deborah commented on the first meeting not being a productive forum in such a large open debate – meetings were not well run and many times had an air of violence, many not showing respect – discussion ensued.

The general consensus of this committee agreed that DSEIS would be completed and then the commission would make the decision if they wanted to review at that time, as stated in the September 8, 2011 minutes.

New Business:

Sue Larson is the new administrative assistant staff person for the planning commission and will be joining us now for meetings. Welcome Sue (SDL32@cornell.edu)

Adjourn: Motion made to adjourn at 7:42 p.m. by Mike Bergen.

Next scheduled meeting: Thursday, January 12, 2012 @ 7:00 p.m. Schuyler County Human Services Complex