



SCHUYLER COUNTY CIVIL SERVICE DEPARTMENT

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Lorry Johnson
Personnel Officer

Town of Orange - Job Opening **Motor Equipment Operator** **Highway Department**

LAST DATE TO FILE: Review of applications will begin immediately. Applications will be accepted until position is filled.

VACANCY: At the present time, there is one temporary (3-6 months), full benefit package after probation period, \$19.90 minimum starting rate, this position is available at the Town of Orange, Highway Department.

RESIDENCY REQUIREMENT: Candidates must have been legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county for at least one month immediately preceding the date of appointment.

HOW TO APPLY: Applicants must submit a Civil Service "Application for Employment and/or Examination" by dropping off or mailing to the Schuyler County Civil Service Office, 105 Ninth St., Unit 21, Watkins Glen, NY <https://www.schuylercounty.us/119/Civil-Service>

JOB DESCRIPTION: This is recurring manual work involving responsibility for the safe and efficient operation of various types of motor equipment and associated mechanical attachments. Employees may be responsible for the routine maintenance of their vehicles and when not driving, do light-to-heavy physical labor. The work is performed under supervision in accordance with established policies and procedures. General instructions are received regarding routine work and detailed instructions are received regarding new or unusual assignments. May act as group leader on assigned projects. Does related work as required.

TYPICAL WORK ACTIVITIES:

Operates a truck in connection with the hauling of material for road construction and repair; Operates a truck to transport workmen, tools, and other equipment; Operates a snow plow or related snow removal equipment; Performs mechanical repairs on automotive equipment; Performs preventive maintenance and general cleaning on all assigned equipment; Performs manual labor such as loading trucks, digging ditches, assist in flushing storm sewers, cleaning culverts, shoveling snow, and road maintenance work; May supervise a small group of employees as specific tasks require; May, on assignment, occasionally operate heavy motor equipment. May, if assigned the duty, create, install, repair, and provide any other needed service for highway/street signs.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of trucks, tractors, snow removal equipment, and other types of motor equipment and related attachments; Good knowledge of traffic and other regulations governing the use of motor equipment and of the hazards and safety precautions involved in its operation; Good knowledge of the geography of the area; Ability to perform routine equipment maintenance, make emergency repairs and assist in general repair of the equipment; Ability to understand and carry out simple oral and written instructions; Willingness to respond to emergencies; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Person hired must be eligible for a New York State Class B-CDL License which must be obtained within six (6) months of appointment and continuously maintain a New York State Class B-CDL.

Date posted: 04/04/2023