



Village of Watkins Glen
303 N. Franklin Street
Watkins Glen, NY 14891
607-535-2736

Job Opening
Summer Recreation Program
Park Health Director
Village of Watkins Glen

LAST DATE TO FILE: Applications accepted until positions are filled. **SALARY:** \$30/hr - \$35hr.

VACANCY: The Village of Watkins Glen is accepting applications for a **seasonal** Park Health Director in our Parks & Recreation Department for our Summer Recreation Program.

HOW TO APPLY: Interested candidates must submit an original Civil Service “Application for Employment and/or Examination” to Schuyler County Civil Service office, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. For convenience you can continue to mail, email, fax or use the drop box for application submission, or you can visit the office directly.

RESIDENCY REQUIREMENT: Candidates must have been legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county for at least one month immediately preceding the date of application.

DISTINGUISHING FEATURES OF THE CLASS: The position involves responsibility for the on-site management of health issues at a Town or Village Park and Recreation programs. The incumbent works under the direct supervision of the Superintendent of Parks and Recreation, Park Manager or another supervisor. Does related work as required.

TYPICAL WORK ACTIVITIES:

Provide first aid for medical emergencies and request appropriate assistance; Oversee all allergy and prescription medications daily including special dietary restrictions; Patrol and inspect park or recreation site for unsafe conditions or activities; Enforce safety regulations; Communicate health and safety rules and regulations to the public; Maintain records; Understanding of CDC compliance rules; Reporting of illnesses and injuries.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Good knowledge of first aid; Working knowledge of the health- and safety-related rules and regulations governing the use of municipal parks; Ability to recognize and to take prompt action on hazardous or potentially hazardous situations; Ability to keep records and to make oral and written reports; Ability to interact effectively with the public; Good observation and mental alertness; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Must be at least 18 years of age, and

- A. Possess current certificates in CPR for the Professional Rescuer and First Aid; or
- B. Be certified as an EMT.

Applications and announcements are available at www.schuylercounty.us or the Schuyler County Civil Service Office 105 Ninth St., Unit 21, Watkins Glen, NY 14891

Date Issued: February 24, 2023