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AGENDA
PUBLIC WORKS COMMITTEE
LEGISLATIVE CHAMBERS
Monday, October 22, 2018 at 10:00 a.m.

COMMITTEE MEMBERS: Howell-Chair, Barnes, Harp - excused, Reed, Fagan
ALSO PRESENT: Timothy O'Hearn, County Administrator,
STAFF ADVISOR/MINUTES: Jamee Mack, Deputy Clerk

I. BUILDING & GROUNDS – Ken Thurston

- A. Resolution – Authorize ongoing Memorandum of Understanding (MOU) with Schuyler County Community Services for maintenance in lieu of rent and utilities – Buildings and Grounds (see attached)
- B. Resolution – Authorize ongoing Memorandum of Understanding (MOU) with Schuyler County Public Health for maintenance in lieu of rent and utilities – Buildings and Grounds (see attached)
- C. Motion/Discussion to authorize payment of an invoice for Jeff's Onsite Services in the amount of \$1,500.
- D. Discussion – Memo B&G Recommendations (see attached)
- E. Discussion – Harbor Hotel has requested to use Pier for the fireworks on February 1st & 2nd for Ice Bar event. Benefits the American Red Cross.
- F. Discussion -Change order for Jail Plumbing Project.

II. HIGHWAY DEPARTMENT – Ken Thurston

- A. Resolution – Authorize the implementation, and funding in the first instance of the State Multi-modal Program-aid and State administered Federal Program-aid eligible costs and appropriating funds therefore – Highway (see attached)
- B. Resolution – Authorize transfer of funds to replenish salt and sand supplies – Highway (see attached)

III. WEIGHTS & MEASURES – Cliff Boyce

- A. Quarterly Report (see attached)

RE: AUTHORIZE ONGOING MEMORANDUM OF UNDERSTANDING (MOU) WITH THE SCHUYLER COUNTY COMMUNITY SERVICES DEPARTMENT FOR MAINTENANCE IN LIEU OF RENT AND UTILITIES – BUILDINGS & GROUNDS

WHEREAS, Schuyler County Community Services is in need of cleaning services at the Mill Creek facility located at 106 S. Perry Street, and

WHEREAS, Schuyler County Buildings and Grounds has agreed to provide said services on an ongoing basis in lieu of rent, and

WHEREAS, Community Services will be responsible for their portion of the utilities, paid quarterly to Buildings and Grounds, based on their square footage which is determined by the yearly Space Occupancy Cost Allocation Report.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute an ongoing MOU with Schuyler County Community Services for the ongoing maintenance in lieu of services, effective January 1, 2018, approved by the Schuyler County Attorney.

RE: AUTHORIZE ONGOING MEMORANDUM OF UNDERSTANDING (MOU) WITH THE SCHUYLER COUNTY PUBLIC HEALTH DEPARTMENT FOR MAINTENANCE IN LIEU OF RENT AND UTILITIES – BUILDINGS & GROUNDS

WHEREAS, Schuyler County Public Health is in need of cleaning services at the Mill Creek facility located at 106 S. Perry Street, and

WHEREAS, Schuyler County Buildings and Grounds has agreed to provide said services on an ongoing basis in lieu of rent, and

WHEREAS, Public Health will be responsible for their portion of the utilities, paid quarterly to Buildings and Grounds, based on their square footage which is determined by the yearly Space Occupancy Cost Allocation Report.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute an ongoing MOU with Schuyler County Public Health for the ongoing maintenance in lieu of services, effective January 1, 2018, approved by the Schuyler County Attorney.

SCHUYLER COUNTY
BUILDINGS AND GROUNDS DEPARTMENT

Kenneth Thurston
County Highway Superintendent

910 S. Decatur Street
Watkins Glen, NY 14891

Phone (607) 535-8111
Fax: (607) 535-6853



Jason E. Kelly
Deputy Building Maintenance Supervisor

MEMORANDUM

TO: Kenneth Thurston

FROM: David Lisk

DATE: October 10, 2018

RE: B&G Recommendations

I have been back working in B&G for a little over 4 months now and feel like I have a good sense of the major needs of the County facilities. Most everyone is aware of the most immediate needs, Courthouse roof, RTU's on HSC, and the breakwater; all of which are in the works.

We have a few roofs that are aging out and will need to be replaced in the next 4 to 6 years. It is most prudent to do the replacements when the roofs show the appropriate deterioration rather than having leaks. Leaks are not always seen and can cause structural building damage. Most significant is the mold that occurs and the health concerns that go with it.

We have a lot of equipment that has aged out and some are having high repair costs to keep them going. Mill Creek has one of two boilers in operation. The cost of repair for the failed boiler will be a few thousand and in my opinion a waist of good money needed for other things. The digital controls are from 2000 and in need of replacing along with both boilers. The 1994 Courthouse boilers are also in poor shape with both still operating currently but are having ongoing repairs; just this month we had to put about \$7,000 in them. Then there is the 58-year-old cast-iron boiler in the jail, very rusty and still functioning; but at what rate of efficiency? These 3 systems all should be replaced in one bid package.

The parking lots are all in need of repair or replacement, but I have to say these are a lower priority than the HVAC needs. The exception to this is the Seneca Harbor park lots as they are in relatively good shape and if sealed and restriped, would extend the life considerably.

To summarize how I see the priorities, they are:

Immediate: Courthouse roof, breakwater, Courthouse boilers, Mill Creek boilers, Jail boiler, Human Services Complex RTU's

ASAP: sea walls, Human Services roof, Seneca Harbor park parking lots

Next: parking lots, roofs as needed

A rough estimate of the immediate needs would be \$1,200,000. The ASAP would be approximately \$700,000.

RE: AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE OF THE STATE MULTI-MODAL PROGRAM-AID AND STATE ADMINISTERED FEDERAL PROGRAM-AID ELIGIBLE COSTS AND APPROPRIATING FUNDS THEREFORE – HIGHWAY DEPARTMENT

WHEREAS, a Project for the Rehabilitate/Reconstruct and Install Drainage on County Road 6 from Connecticut Hill Rd to NY 79, Towns of Catharine and Hector, Schuyler County, P.I.N. 6MA355.30N (the Project) is eligible for funding [under Title 23 U.S. Code, as amended, and] New York State's Multi-Modal Program administered by the NYS Department of Transportation (NYSDOT), and

WHEREAS, the County of Schuyler desires to advance the Project by making a commitment of advance funding of the non-local share and funding of the full local share of the costs of the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislative Board hereby approves the above-subject project, and

BE IT FURTHER RESOLVED, that the Schuyler County Legislative Board hereby authorizes the County of Schuyler to pay in the first instance 100% of the federal and non-federal share of the cost of Construction phase work for the Project or portions thereof, and

BE IT FURTHER RESOLVED, that the sum of \$25,000 will be appropriated in the 2019 budget account no. 002.5112.569 and made available to cover the cost of participation in the above phase of the Project, and

BE IT FURTHER RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the County of Schuyler shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and

BE IT FURTHER RESOLVED, that the Chairman of the Schuyler County Legislature be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Multi-Modal Program Funding on behalf of the County of Schuyler with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and all Project costs that are not so eligible, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be filed with the Commissioner of Transportation of the State of New York by attaching it to any required and/or appropriate Agreements executed in connection with the project between the County of Schuyler and the State of New York, and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

RE: AUTHORIZE TRANSFER OF FUNDS TO REPLENISH SALT AND SAND SUPPLIES – HIGHWAY

WHEREAS, the Highway Department needs to replenish depleted salt and sand supplies, and

WHEREAS, the County Road Snow Removal account needs an additional \$30,000 to fund the snow and ice control material, and

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to amend the 2018 Budget as follows:

<u>AMOUNT</u>	<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>
-\$30,000	002.5120.350	N. L'Hommedieu Bridge
+\$30,000	002.5142.438	Snow - Supplies

SCHUYLER - CHEMUNG - YATES W&M REPORT

YTD	DEVICE	DEVICES	
COUNTY	COUNT	TESTED	
SCHUYLER	498	372	
CHEMUNG	1800	1507	
YATES	721	548	
TOTAL	3019	2427	80.4%

FROM 7/1/18 TO 9/30/18

<u>ESTABLISHMENTS VISITED</u>		<u>DEVICES TESTED</u>	
<input checked="" type="checkbox"/>	SUPERMARKET	<input checked="" type="checkbox"/>	COMPUTING SCALE
<input checked="" type="checkbox"/>	FOOD STORE/DELI	<input type="checkbox"/>	PRE-PACK SCALE
<input checked="" type="checkbox"/>	FARM/PRODUCE	<input type="checkbox"/>	CUSTOMER SCALE
<input type="checkbox"/>	FISH/BUTCHER	<input checked="" type="checkbox"/>	VEHICLE SCALE
<input type="checkbox"/>	CANDY/NUT	<input type="checkbox"/>	MONORAIL SCALE
<input type="checkbox"/>	BAKERY	<input type="checkbox"/>	PRESCRIPTION SCALE
<input type="checkbox"/>	DRUG	<input type="checkbox"/>	HOPPER/BATCH/TANK SCALE
<input checked="" type="checkbox"/>	HARDWARE	<input checked="" type="checkbox"/>	PLATFORM SCALE
<input checked="" type="checkbox"/>	GAS STATION	<input checked="" type="checkbox"/>	LIVESTOCK SCALE
<input checked="" type="checkbox"/>	GAS STATION/STORE	<input checked="" type="checkbox"/>	PETROLEUM PUMPS
<input checked="" type="checkbox"/>	MARINA	<input checked="" type="checkbox"/>	PETROLEUM METER (VEHICLE TANK)
<input checked="" type="checkbox"/>	AIRPORT	<input type="checkbox"/>	METER-OTHER
<input type="checkbox"/>	VARIETY	<input type="checkbox"/>	RACK METER
<input checked="" type="checkbox"/>	FUEL OIL DEALER	<input type="checkbox"/>	WEIGHTS-PHARMACY
<input checked="" type="checkbox"/>	LPG DEALER	<input checked="" type="checkbox"/>	WEIGHTS-OTHER
<input checked="" type="checkbox"/>	PROCESS/MANUFACTURING/WAREHOUSE	<input checked="" type="checkbox"/>	LINEAR MEASURE DEVICE
<input type="checkbox"/>	ASPHALT/SALVAGE	<input checked="" type="checkbox"/>	TIMING DEVICE
<input checked="" type="checkbox"/>	FEED/FERTILIZER	<input type="checkbox"/>	NON-COMMERCIAL
<input type="checkbox"/>	NON-COMMERCIAL	<input type="checkbox"/>	MILK TANK CALIBRATION / RECHECK
<input checked="" type="checkbox"/>	OTHER-CARWASH	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	OTHER-PARCEL SHIP	<input type="checkbox"/>	PACKAGE CHECKING
<input type="checkbox"/>	OTHER-COAL	<input type="checkbox"/>	SCANNER ACCURACY
<input checked="" type="checkbox"/>	OTHER-LAUNDRY	<input type="checkbox"/>	
<input type="checkbox"/>	OTHER-VENDING	<input checked="" type="checkbox"/>	COMPLAINT
<input type="checkbox"/>	OTHER-BREWING	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	OTHER-CHEESE	<input checked="" type="checkbox"/>	PETROLEUM QUALITY SAMPLING
<input type="checkbox"/>	OTHER-JEWELRY/GOLD	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	OTHER-PROPANE FILL	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	OTHER-LIVESTOCK	<input type="checkbox"/>	
<input type="checkbox"/>	OTHER-PET STORE	<input type="checkbox"/>	
<input type="checkbox"/>	OTHER-CAFÉ	<input type="checkbox"/>	