

AGENDA
HUMAN SERVICES COMMITTEE
TUESDAY, MARCH 28, 2023 AT 9:00 A.M.

COMMITTEE MEMBERS: Lausell, Rondinaro, Gray - **excused**, Jaynes
ALSO PRESENT: Fonda Chronis, County Administrator
STAFF ADVISOR/MINUTES: Jamee Mack, Deputy Clerk

I. SOCIAL SERVICES/YOUTH BUREAU – JoAnn Fratarcangelo

Social Services:

- A. Resolution – Authorize amending the 2023 budget for New York State Office of Temporary and Disability Assistance (OTDA) Rental Supplement Program – Social Services Department (see attached)
- B. Resolution – Authorize amending the 2023 budget for the New York State Office of Children and Family Services (OCFS) Safe Harbour Allocation – Social Services Department (see attached)
- C. Motion to renew contract with Schuyler County Attorney for legal services regarding child support matters, at an increased cost of NTE \$155,400.00, an increase of \$ 19,900.00 from 2022, term of January 1, 2023 through December 31, 2023.
- D. Motion to renew contract with Steuben Church People Against Poverty, Inc. d.b.a. Arbor Housing and Development for a residential program for victims of domestic violence, and the same per diem rate set New York State, contract NTE \$ 50,000.00, term of January 1, 2023 through Dec ember 31, 2023.
- E. Budget attached.

Youth Bureau:

- A. Resolution – Authorize Schuyler County Youth Bureau Resource Allocation Plan for January 1, 2023 through September 30, 2023 – Youth Bureau Department (see attached)
- B. Resolution – Delegate authority to sign amendments – Youth Bureau Department (see attached)
- C. Resolution - Authorize contract with Cornell Cooperative Extension of Schuyler County for a Parent Educator for the Family Play and Resource Center – Youth Bureau Department (see attached)
- D. Resolution - Authorize contract with Schuyler County Youth Baseball and Softball for youth sports – Youth Bureau Department (see attached)
- E. Resolution – Authorize contract with the Village of Odessa for the Summer Recreation Program – Youth Bureaus Department (see attached)

II. OFFICE FOR THE AGING - Tamre (Tammy) Waite

- A. Resolution – Recognize April 2023 as National Volunteer Appreciation month – Office for the Aging Department (see attached)

III. PUBLIC HEALTH – Jill Kasprzyk

- A. Resolution –Authorize amendment to the contract with Stephen J.A. Maybee, P.E. to add additional engineering services fee for the Watershed Protection Agency – Public Health Department (see attached)

IV. COMMUNITY SERVICES - Shawn Rosno

- A. Nothing submitted.

V. VETERANS SERVICES – Joan Scott

- A. Nothing submitted.

VI. OTHER

- A. Resolution – Recognize and commemoration May 12,2023 as “Provider Appreciations Day” in Schuyler County (see attached)

RE: AUTHORIZE AMENDING THE 2023 BUDGET FOR NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE (OTDA) RENTAL SUPPLEMENT PROGRAM ALLOCATION – SOCIAL SERVICES DEPARTMENT

WHEREAS, the New York State Office of Temporary and Disability Assistance (OTDA) allocated \$100,000.00 to the Department of Social Services for the Rental Supplement Program from April 1, 2022 through March 31, 2023, and

WHEREAS, OTDA will allocate an additional \$100,000.00 of funding as of April 1, 2023, and

WHEREAS, a budget amendment to increase the expense and revenue accounts is required.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to amend the 2023 budget as follows:

| <u>AMOUNT</u> | <u>ACCOUNT NO.</u> | <u>DESCRIPTION</u> |
|---------------|--------------------|----------------------------|
| +\$100,000.00 | 6010.0552 | OTDA and OCFS Programs |
| +\$100,000.00 | 6010.3610 | State Aid – Administration |

RE: AUTHORIZE AMENDING THE 2023 BUDGET FOR THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES (OCFS) SAFE HARBOUR ALLOCATION – SOCIAL SERVICES DEPARTMENT

WHEREAS, the Department of Social Services budgeted \$25,000.00 for its Safe Harbour program in 2023, and

WHEREAS, the OCFS has allocated \$43,350.00 for this program, and

WHEREAS, a budget amendment to increase the expense and revenue is required.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to amend the 2023 budget as follows:

| <u>AMOUNT</u> | <u>ACCOUNT NO.</u> | <u>DESCRIPTION</u> |
|---------------|--------------------|----------------------------|
| +\$18,350.00 | 6010.0552 | OTDA and OCFS Programs |
| +\$18,350.00 | 6010.3610 | State Aid – Administration |

**SCHUYLER COUNTY
DEPARTMENT OF SOCIAL SERVICES
REPORT FOR THE MONTH OF FEBRUARY 2023**

REPORT FOR THE MONTH OF FEBRUARY 2023

| | Social Services | 2023 Budget | YTD | % | %/yr |
|-------------------------|------------------------|--------------------|------------------|------------|-------------|
| | Revenue | (8,576,800) | (1,854) | 0% | 17% |
| | Total Revenue | (8,576,800) | (1,854) | 0% | |
| | Expense | | | | |
| Salaries | 6010.100 | 2,659,691 | 277,301 | 10% | |
| Equipment | 6010.200 | 88,000 | - | 0% | |
| Contractual | 6010.400 | 2,552,237 | 53,890 | 2% | |
| Day Care | 6055.400 | 500,000 | 32,490 | 6% | |
| Protective & Preventive | 6070.400 | 478,204 | 2,477 | 1% | |
| MMIS | 6100.400 | 3,417,088 | 549,468 | 16% | |
| Medical Assistance | 6101.400 | 50,000 | - | 0% | |
| Adult Homes | 6106.400 | - | - | **** | |
| FA, EAF FC | 6109.400 | 1,450,000 | 71,639 | 5% | |
| FC, AS, CSE | 6119.400 | 1,782,700 | 103,380 | 6% | |
| JD | 6123.400 | 700,000 | - | 0% | |
| State Training Schools | 6129.400 | - | - | **** | |
| Safety Net | 6140.400 | 700,000 | 80,744 | 12% | |
| HEAP | 6141.400 | 10,000 | 5,565 | 56% | |
| EAA | 6142.400 | 25,000 | 140 | 1% | |
| | Total Expense | 14,412,920 | 1,177,092 | 8% | |
| | Net Local Share | 5,836,120 | 1,175,238 | 20% | |

SCHUYLER COUNTY
DEPARTMENT OF SOCIAL SERVICES
REPORT OF 2022 EXPENSES PAID IN FEBRUARY 2023

REPORT OF 2022 EXPENSES PAID IN FEBRUARY 2023

| | Social Services | 2022 Budget | YTD | % | %/yr |
|-------------------------|----------------------|--------------------|--------------------|------------|------|
| | Revenue | (7,932,750) | (5,646,035) | 71% | 99% |
| | Total Revenue | (7,932,750) | (5,646,035) | 71% | |
| | Expense | | | | |
| Salaries | 6010.100 | 2,499,075 | 2,349,679 | 94% | |
| Equipment | 6010.200 | 88,000 | 81,078 | 92% | |
| Contractual | 6010.400 | 2,325,091 | 1,976,272 | 85% | |
| Day Care | 6055.400 | 500,000 | 350,275 | 70% | |
| Protective & Preventive | 6070.400 | 507,676 | 136,336 | 27% | |
| MMIS | 6100.400 | 3,500,000 | 3,231,355 | 92% | |
| Medical Assistance | 6101.400 | 50,000 | - | 0% | |
| Adult Homes | 6106.400 | - | - | **** | |
| FA, EAF FC | 6109.400 | 1,336,000 | 992,335 | 74% | |
| FC, AS, CSE | 6119.400 | 1,280,000 | 1,266,488 | 99% | |
| JD | 6123.400 | 700,000 | 240 | 0% | |
| State Training Schools | 6129.400 | - | - | **** | |
| Safety Net | 6140.400 | 750,000 | 456,066 | 61% | |
| HEAP | 6141.400 | 10,000 | 7,765 | 78% | |
| EAA | 6142.400 | 25,000 | 11,501 | 46% | |
| | Total Expense | 13,570,842 | 10,859,391 | 80% | |
| | Net Local Share | 5,638,092 | 5,213,356 | 92% | |

RE: AUTHORIZE SCHUYLER COUNTY YOUTH BUREAU RESOURCE ALLOCATION PLAN FOR JANUARY 1, 2023 THROUGH SEPTEMBER 30, 2023 - YOUTH BUREAU DEPARTMENT

WHEREAS, the Schuyler County Youth Bureau has prepared, and the Schuyler County Youth Board has approved, a Resource Allocation Plan for the year 2023 and recommends approval thereof.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to sign the Resource Allocation Plan for the operation of the Schuyler County Youth Bureau for the year 2023 within budgeted allocations.

RE: DELEGATE AUTHORITY TO SIGN AMENDMENTS – YOUTH BUREAU DEPARTMENT

WHEREAS, the New York Office of Children and Family Services (OCFS) allows the County Chief Executive to delegate authority to their County's Youth Bureau Directors to sign all amendments to their County's approved allocation plan, and

WHEREAS, Schuyler County has already given authority to their Youth Bureau Director to sign amendments to the fullest extent of his/her authority by OCFS standards.

NOW THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature does hereby authorize its Chairman to delegate authority to the Schuyler County Youth Bureau Director to sign OCFS amendments to the Schuler County approved Resource Allocation Plan after approval from the Schuyler County Youth Board and with appropriate reporting to the Human Service Committee of the Legislature for the term of January 1, 2023 through September 30, 2023.

RE: AUTHORIZE CONTRACT WITH CORNELL COOPERATIVE EXTENSION OF SCHUYLER COUNTY FOR A PARENT EDUCATOR FOR THE FAMILY PLAY AND RESOURCE CENTER - YOUTH BUREAU DEPARTMENT

WHEREAS, the Schuyler County Youth Bureau through the Family Play and Resource Center has been providing a safe and developmentally appropriate, resource-rich setting where children and their parents can play and learn together, focusing on education for children birth through kindergarten by providing a parent educator, on a contractual basis, and

WHEREAS, the New York State Office of Children and Family Services has changed the funding term for said program, and

WHEREAS, the new contract term of the 2023 needs to coincide with the funding term, the new contract term will run from January 1, 2023 through September 30,2023, for the Parent Educator, at the rates established by the Office of Children and Family Services.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a contract with Cornell Cooperative Extension of Schuyler County for the Youth Bureau for a Parent Educator for the Family Play and Resource Center for the term of January 1, 2023 through September 30, 2023, at the rates established by the New York State Office of Children and Family Services, not to exceed \$4,153.00, funding available in account no.001.7310.0495, contract approved as to form by the Schuyler County Attorney.

RE: AUTHORIZE CONTRACT WITH SCHUYLER COUNTY YOUTH BASEBALL AND
SOFTBALL FOR YOUTH SPORTS - YOUTH BUREAU DEPARTMENT

WHEREAS, the Schuyler County Youth Bureau supports programs for Schuyler County youth between the ages of 6 - 17 years, and

WHEREAS, sports opportunity funding awards are guided by principles that sports are effective tools in positive youth development and family engagement, and improve the lives of young people socially, emotionally, health and educational outcomes.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a contract with Schuyler County Youth Baseball and Softball for Youth Sports Opportunities for the Youth Bureau, term of January 1, 2022 through December 31, 2022, in the amount of \$2,777.00, funding available in account No. 001.7310.0495, contract approved as to form by the Schuyler County Attorney.

RE: AUTHORIZE CONTRACT WITH THE VILLAGE OF ODESSA FOR THE SUMMER RECREATION PROGRAM – YOUTH BUREAU DEPARTMENT

WHEREAS, the Schuyler County Youth Bureau has traditionally entered into a calendar year contract with the Village of Odessa for the coordination and operation of the Summer Recreation Program for the youth in the Odessa Montour Central School, and

WHEREAS, the New York State Office of Children and Family Services (OCFS) funding stream runs from October through September, and

WHEREAS, the contract for the 2023 summer recreation program will be renewed for a term of January 1, 2023 through September 30, 2023 for the same cost of \$2,200.00 and will be renewed for the 2024 program to coincide with the OCFS funding stream.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a contract with the Village of Odessa for the Schuyler County Youth Bureau for the summer recreation program for the term January 1, 2023 through September 30, 2023, at the same cost of \$2,200.00, funding available in account no. 001.7310.0495 – Youth Programs, contract approved as to form by the Schuyler County Attorney.

RE: RECOGNIZE APRIL 2023 AS NATIONAL VOLUNTEER APPRECIATION MONTH
– OFFICE FOR THE AGING DEPARTMENT

WHEREAS, our community's greatest strength has always been our residents' unique commitment to improving the lives of others, and

WHEREAS, our community's engagement continues to thrive through the service provision of meal delivery, health & wellness programs, transportation, shopping assistance and many other supports that help people to continue to live in their homes, and

WHEREAS, the role of volunteerism plays a part in shaping the social and economic landscape of our community, and

WHEREAS, ninety (90) volunteers through Office for the Aging have provided nearly 4,000 hours of service over the past year, and

WHEREAS, the time contributed by the Office for the Aging volunteers is valued at over \$119,000.00, and

WHEREAS, the County wishes to give due recognition to those who have selflessly devoted time and effort to serving others, and

WHEREAS, volunteers do not ask to be recognized or paid for all their selfless work but are most deserving of our utmost respect and appreciation.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature does hereby recognize and celebrate the work of the Office for the Aging volunteers and thanks them for their dedication and loyalty, and furthermore acknowledges April 2023 as National Volunteer Month.

RE: AUTHORIZE AMENDMENT TO THE CONTRACT WITH STEPHEN J.A. MAYBEE, P.E. TO ADD ADDITIONAL ENGINEERING SERVICES FEE FOR THE WATERSHED PROTECTION AGENCY – PUBLIC HEALTH DEPARTMENT

WHEREAS, the Schuyler County Watershed Protection Agency of the Public Health Department has a contract with Stephen J.A. Maybee, P.E. for engineering services for the individual design approval for wastewater treatment systems, and

WHEREAS, the Watershed Protection Agency has historically been issued a local waiver to allow for local review and approval of certain types of alternative onsite wastewater treatment systems, and

WHEREAS, local waivers are issued by the New York State Department of Health, Hornell District Office under Title 10 of the New York Codes, Rules and Regulations (10NYCRR), Part 75, Subdivision 75.6 (c), and waive the requirement of 10 NYCRR, Part 75, Subdivision 75.5 (c), and

WHEREAS, Schuyler County's previous local waiver was issued on December 20, 2017 with the an expiration date of December 20,2022 therefore requiring renewal, and

WHEREAS, to apply for this waiver to be renewed, Schuyler County will need to submit updated design documents for the types of alternative systems that will be approved locally, and these design documents must be submitted by a New York State licensed Professional Engineer.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a contract amendment with Stephen J.A. Maybee, P.E., for additional engineering services at a one-time cost of \$300.00 for completion of a design for Schuyler Wastewater Treatment System Waivers, Arobic Treatment System, Raised Fill and Sand Filter designs as set forth in Exhibit 1 and 2 of the existing contract, with a term of January 1, 2023 through December 31,2023, funding available in account No. 001.4050.0458 – Professional Fee and Services, contract approved as to form by the Schuyler County Attorney.

RE: RECOGNIZING AND COMMEMORATING MAY 12, 2023 AS “PROVIDER APPRECIATION DAY”
IN SCHUYLER COUNTY

WHEREAS, Provider Appreciation Day, on May 12, 2023, is the official date that nationally, registered and licensed childcare providers are acknowledged and recognized, as we appreciate the services they provide for our children and the support they give to our families, and

WHEREAS, ProAction Child Care Council of Steuben and Schuyler is the Resource and Referral Agency that offers childcare resources and services for our community and families, and

WHEREAS, ProAction Child Care Council of Steuben and Schuyler oversees the eight registered childcare providers in Schuyler County that serve children ranging from ages 6 weeks to 12 years of age, and

WHEREAS, our registered and licensed childcare providers are dedicated, committed, and care, nurture and are invested in early education for our young children, offering stimulating and quality learning environments for the children they serve in our community.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature recognizes and commemorates May 12, 2023 as Provider Appreciation Day in Schuyler County, New York.